



**FUTURE
ACADEMIES**
LIBERTAS PER CULTUM

KS2 Teaching Assistant Recruitment Pack



**PIMLICO
PRIMARY**
LIBERTAS PER CULTUM



Welcome to Future Academies

Dear Applicant,

Thank you for your interest in the position of **Teaching Assistant** for Pimlico Primary. I am delighted that you are considering applying for a position at our trust.

This is a superb and exciting opportunity for an ambitious, enthusiastic and **Teaching Assistant** to join the Pimlico Primary team to support colleagues to ensure that they can provide a safe and nurturing learning environment to all the young people in their care.

We are **Future Academies**: a flourishing multi-academy trust, founded with the aim of improving the life chances and raising the aspirations of young people. We offer a rich and stimulating education comprised of a knowledge-rich curriculum, diverse cultural and extracurricular opportunities, and a strong pastoral support system. All children and young people are welcomed in our inclusive community, and all are challenged to be the best they can be.

This ethos is embodied in our Trust values - *Knowledge, Aspiration, and Respect* - and in our motto, *libertas per cultum* ("freedom through education").

Future Academies currently comprises ten schools across London and Hertfordshire. Further information is available on our website [Future Academies - Academies](#).

Pimlico Primary is a flourishing mixed, non-selective primary school based in Pimlico, London, admitting students from the ages of 4 to 11.

Pimlico Primary is passionate about diversity and inclusivity and welcome applications from applicants with skills and experiences to fulfil the requirements of the job description and whose values and qualities reflect those in the person specification. We encourage applications from applicants regardless of any protected characteristic.

If you think you have the skills, experience and attributes we are looking for, we encourage you to apply and very much look forward to meeting you.

If you would like to discuss the role in more detail, please do not hesitate to contact me.

Pav Chandhoke
Principal
Pimlico Primary

JOB DESCRIPTION

JOB TITLE: Teaching Assistant

RESPONSIBLE TO: Grace Dang- Assistant Principal, SENCDO

RESPONSIBLE FOR: To provide outstanding care, interventions and educational support in a warm, positive environment.

LINE MANAGEMENT: Grace Dang (SEDCO and DSL)

HOURS: 36 hours/week, 38 weeks/year

SALARY:

Scale Code	Point Code	FTE depending on experience	Pro-rata depending on experience
RANGE 2	3-4	£29,286-£29,703	£24,761.37-£25,113.94

PLACE OF WORK: Pimlico Primary, Lupus Street, London, SW1V 3AT

RIGHT TO WORK: This appointment is subject to verification of the right to work in the UK. Where the successful candidate has worked or been resident overseas in the last five years, such checks and confirmations will be required in accordance with the statutory guidance.

PURPOSE OF THE ROLE

The teaching assistant will work closely with the team to create a warm, positive, inclusive learning environment for the children in Reception class, and one in which all children feel known and valued. They will work with the Reception teacher to plan and implement engaging educational activities, and to identify how children can best be supported to meet their developmental milestones. They will develop and maintain strong relationships with parents and carers, and help create a safe, welcoming setting.

MAIN RESPONSIBILITIES AND TASKS

- Work with colleagues to create and maintain a happy, welcoming environment for children, their families and staff
- Provide high-quality education appropriate to the developmental needs of the children, including by planning and implementing appropriate activities
- Provide high-quality education appropriate to the developmental needs of the children, including intimate care where required
- Help create and maintain a safe, clutter-free, attractive learning environment
- Communicative effectively and develop strong relationships with parents
- Support with the creation of high-quality resources
- Ensure that that all children are supported to keep safe, stay healthy, enjoy their learning, achieve success, and work towards making a positive contribution to society.
- Give children timely feedback

- inform planning
- Work with colleagues to ensure the welfare of all children in the school, especially those in their class
- Ensure the safeguarding of all pupils in accordance with school policies
- Develop an effective partnership with parents and help them understand how they can support their child's personal development and learning
- Follow school policies and procedures, including in relation to health and safety
- Run after school clubs

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified and the post holder may reasonably be expected to undertake other duties commensurate with the level of responsibility that may be allocated from time to time.

The Job Description will be subject to periodic review to fit in with the needs of the Trust and provide development opportunities. It is not a comprehensive set of tasks, but sets out the main expectations of the Trust in relation to the potholder's responsibilities and duties at this time

To undertake similar duties, commensurate with the level of the post and at the discretion of the Line Manager, as the Line Manager shall from time-to-time reasonably require.

PERSON SPECIFICATION

	Essential	Desirable
QUALIFICATIONS	GCSE English and Maths	A Level study
EXPERIENCE	Experience of working successfully with children in a primary or secondary setting.	Experience of working with children with SEND.
KNOWLEDGE AND SKILLS	<p>A good working understanding of the most prevalent types of Special Educational Needs and Disabilities</p> <p>The ability to deescalate situations with pupils</p> <p>The ability to support personal care needs for a pupil/pupils</p> <p>The ability to support all pupils with welfare needs, including the -re-stocking of welfare care supplies</p>	<p>A secure understanding of how pupils learn and what adults can do to further boost pupils' academic progress</p> <p>Paediatric First Aid certificate (or willingness to obtain one)</p>
PERSONAL COMPETENCIES AND QUALITIES	<p>Commitment to the safeguarding of and to promoting the welfare of all children and young people</p> <p>Excellent interpersonal and communication skills</p> <p>Commitment to inclusion</p> <p>Ability to create a warm, nurturing learning Environment</p> <p>Willingness and ability to work as part of a team</p> <p>Commitment to equality and diversity</p> <p>Punctuality and reliability</p>	

NOTES TO APPLICANTS

GENERAL TERMS & CONDITIONS

The employer for this post is Pimlico Primary.

The successful post holder will be based at Pimlico Primary, Lupus Street, London, SW1V 3AT.

The post holder will be eligible for enrolment in the Local Government Pension Scheme.

The post holder will be required to complete a six-month probation period.

APPLICATION PROCESS

1. Applying for the role

To apply for the post, please visit our ETeach website to apply on-line [Careers at Future Academies - London, United Kingdom, SW1V 3AT | schoolrecruiter \(eteach.com\)](https://www.eteach.com/careers-at-future-academies-london-united-kingdom-sw1v-3at-schoolrecruiter)

The application form should be accompanied by a personal statement of suitability of no more than two sides of A4. In the application form and personal statement, applicants should demonstrate how they meet the requirements set out in the person specification. Please ensure specific examples are included.

Applications must be received no later than **Monday 3 February 2025**. Applications after this date will not be considered.

2. Interview Process

The interview process will take place as soon as possible after shortlisted has been completed. The interview will include a formal interview and may include practical tasks related to the knowledge and skills required for the role.

3. Notification & Feedback

Candidates that have taken part in interviews will be notified as soon as possible – please ensure that you have provided day and evening numbers on which you can be reached.

Unsuccessful candidates will be given the opportunity to receive professional feedback.

4. Taking up the post

The successful candidate will take up the post as soon as possible.

5. Additional information

For further information please email HREnquiries@futureacademies.org and a member of the HR team will contact you.

6. Safeguarding

As an educational trust, Future Academies is committed to the safeguarding and promotion of the welfare of all children and young people. Therefore, the Trust expects all members of staff and volunteers to share in this commitment. An 'Enhanced Disclosure and Barring Service' check and a 'Barred List' check is required for this role.